



## Ronan City Library

October 24, 2008

CC Docket no. 02-6

CC Docket no. 96-45

### WAIVER REQUEST

Received & Inspected

NOV 4 - 2008

FCC Mail Room

Marlene H. Dortch, Secretary  
Federal Communications Commission  
Office of the Secretary  
445 12<sup>th</sup> Street, SW  
Washington, DC 20554

The following WAIVER REQUEST is for:

**Company Name:** Ronan City Library

**Billed Entity Name:** Ronan City Library

**Billed Entity Number:** 135151

**Relevant form application number:** Form 471 application number 619359

The person/s and appellant who are available to most readily discuss this appeal are Michelle Fenger, Ronan City Library Director, or Chris Niemeyer, Assistant Librarian. 203 Main Street SW, Ronan, MT 59864. Michelle may be reached by phone 406-676-3682, Fax 406-676-3683, or email [mfenger@ronan.net](mailto:mfenger@ronan.net). Chris may be reached at the same phone or fax number.

The form 471 was filed one day late, so we received a letter stating "Funding Year 2008 Form 471 Postmarked Outside of Window Letter." This letter states, "Program rules require us to hold your application pending final review of those applications that were filed within the filing window. We will post an announcement on the USAC website at [www.usac.org/sl](http://www.usac.org/sl) once we determine if funding applications that were submitted within the application filing window will fully utilize all the funds available for this Funding Year."

As a new person to the whole e-rate process, I believed this to mean that if the applicants who filed on time did not use all the funds, then our form 471 would be considered. I did not realize I needed to file an appeal to be considered. We phoned USAC on September 10, 2008 and were informed that we could still submit an appeal, case # 21-782-690. I did not realize that I needed to appeal to the FCC and filed the appeal with USAC. USAC then informed me I needed to appeal to the FCC. I have included copies of the original letter and the request for appeal.


**WE WOULD LIKE TO APPEAL AND RECEIVE A WAIVER FOR FILING OUTSIDE THE DEADLINE DATE.**

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Please forgive my ignorance in this matter, and please reconsider helping Ronan City Library offer Internet Services to our rural patrons who highly utilize this service.

Thank you for your consideration,

Michelle Fenger

A handwritten signature in cursive script that reads "Michelle Fenger". The signature is fluid and elegant, with a large, sweeping "M" and a long, trailing flourish at the end.

Library Director



**Universal Service Administrative Company**  
Schools & Libraries Division

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**Administrator's Decision on Appeal – Funding Year 2008-2009**

September 16, 2008

Michelle Fenger  
Ronan City Library  
203 Main Street SW  
Ronan, MT 59864

Re: Applicant Name: RONAN CITY LIBRARY  
Billed Entity Number: 135151  
Form 471 Application Number: 619359  
Funding Request Number(s): 1764162, 1764166  
Decision Letter Date: May 07, 2008  
Date Appeal Postmarked: September 10, 2008  
Your Correspondence Dated: September 10, 2008

Our records show that your appeal was postmarked more than 60 days after the date your Form 471 Postmarked Outside of Window Letter was issued, as shown above. Federal Communications Commission (FCC) rules require applicants to postmark appeals within 60 days of the date on the decision letter being appealed. FCC rules do not permit the Universal Service Administrative Company (USAC) to consider your appeal.

If you believe there is a basis for further examination of your application, you may file an appeal with the FCC. You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be POSTMARKED within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD section of the USAC website or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

Schools and Libraries Division  
Universal Service Administrative Company

Michelle Fenger  
Ronan City Library  
203 Main Street SW  
Ronan, MT 59864

Billed Entity Number: 135151  
Form 471 Application Number: 619359  
Form 486 Application Number:



Universal Service Administrative Company

Schools and Libraries Division

**FUNDING YEAR 2008 FORM 471  
POSTMARKED OUTSIDE OF WINDOW**

May 7, 2008

Michelle Fenger  
RONAN CITY LIBRARY  
203 MAIN ST SW  
RONAN, MT 59864-2706

Re: Applicant's Form Identifier: 08Ronan471  
Form 471 Application Number: 619359

Dear Michelle Fenger:

We're sending this letter to thank you for your recent Form 471 application. Your Form 471 application was postmarked on 02/08/2008, which is AFTER the Funding Year 2008-2009 filing window closed at 11:59 p.m. EST on Thursday, February 7, 2008.

Program rules require us to hold your application pending final review of those applications that were filed within the filing window. We will post an announcement on the USAC website at [www.usac.org/sl](http://www.usac.org/sl) once we determine if funding applications that were submitted within the application filing window will fully utilize all the funds available for this Funding Year.

For more information about the processing of pending applications, about funding for applications filed after the close of the filing window or about plans for future Funding Years, please visit our website or call the Client Service Bureau at 1-888-203-8100.

**TO APPEAL THIS DECISION:**

If you wish to appeal a decision indicated in this letter, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and (if available) email address for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Include the following to identify the decision letter and the decision you are appealing:
  - Appellant name,
  - Applicant or service provider name,
  - BEN,
  - Application number 619359 as assigned by USAC,
  - "Funding Year 2008 Form 471 Postmarked Outside of Window Letter,"AND
  - The exact text or the decision that you are appealing.
3. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.